

Item ID	Strategic Pillar	Strategic Objective	Strategic Action	Responsible Party	Agency	Start Date	End Date	Progress	Cost	Notes
A10	Implement a different approach to Building environment that	Assessment of the External Service Providers	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Number	1. Rate service providers	30 June 2025		1	R0.00	Number of reports submitted to the Board on the Assessment of External Service Providers for 30 June 2025
A11	Implement a different approach to Building environment that	Organisational performance reports	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Number	1. Collate performance information from all departments. 2. Compile quarterly report with PCEs, submit to IA for review. 3. Submit a consolidated Organisational performance report to Manco, Audit Comm, Finance/HR for approval.	30 June 2025		1	R0.00	Number of Organisational performance reports submitted by 30 June 2025
A12	Implement a different approach to Building environment that	2025/26 SDBIP	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Turnaround	1. Hold working sessions with Manco for input. 2. Submit SDBIP presented to Manco, Internal Audit, Finance/HR for approval and board endorsement.	28 days		1	R0.00	2024/25 SDBIP Presented to Council for adoption by 31 May 2024
A13	Implement a different approach to Building environment that	2024/25 Performance Agreements	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Date	1. Signing of performance contracts by all staff. 2. Facilitate individual performance plans and Record keeping of Performance Agreements for all staff. 3. HGD Officials were signed in 2023/24 FY.	31-Jul-24		1	R0.00	All 2023/24 Performance Agreements for HGD Officials were signed in 2023/24 FY.
A14	Implement a different approach to Building environment that	Updating of All signed 2024/25 Performance Agreements	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Date	1. Compliance with legislation by updating signed performance agreements for CEO/CFO to the Website.	31-Jul-24		1	R0.00	Performance Agreements for CEO and CFO were uploaded in the website in 2023/24 FY.
A15	Implement a different approach to Building environment that	2023/24 Annual Performance Assessments	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Date	1. Collate performance information. 2. Submit works and PCEs to internal audit for review. 3. Establishment of a performance committee to conduct Mid-Term Assessments for HGD, CEO and CFO are conducted	28-Feb-25		1	R0.00	N/A (KPI not realised in 2023/23 FY)
A16	Implement a different approach to Building environment that	2024/25 Mid-Term Performance Assessments	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Date	1. Collate performance information. 2. Submit works and PCEs to internal audit for review. 3. Establishment of a performance committee to conduct Mid-Term Assessments for HGD, CEO and CFO are conducted	28-Feb-25		1	R0.00	N/A (KPI not realised in 2023/23 FY)
A17	Implement a different approach to Building environment that	2025/26 Internal Audit Plan and Risk Management (IAP) Plan	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Date	1. Conduct Risk Management Assessment which feed into Risk registers. 2. Risk Registers are updated on a quarterly basis. 3. Develop a risk based Internal Audit Plan	30-Jun-25		1	R0.00	Not achieved in Projected quarter in 2023/2024 FY
A18	Implement a different approach to Building environment that	Records Management	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Number	1. Revamp Records office. Sorting and filing of documents. Records classification. 2. Develop draft Plan and submit to MANCO and Finance/HR for consideration. 3. Develop records management policy and procedures. 4. Develop PPIA/POPI procedure manual.	31-Mar-25		4	R0.00	Not achieved in Projected quarter in 2023/2024 FY
A19	Implement a different approach to Building environment that	Anti-Fraud and Corruption Strategy	5.1. Conduct a Building environment that assesses, relates, and develops best talent to institutional performance	Date	1. Review the Anti-Fraud and Corruption Strategy to be endorsed by the Board	31-Mar-25		1	R0.00	Submitted Anti-Corruption Strategy was adopted by Board in 2023/2024 FY
A20	1. Minutes of the Board	2. SCM report						1		
A21	1. Audit Committee	2. Minutes						1		
A22	1. Copy of Signed SDBIP	2. Proof of Submission						1		
A23	1. Activity report	2. CEO & CFO's performance agreements						1		
A24	Signed Attendance Register							1		
A25	Signed Attendance Register							1		
A26	Signed Attendance Register							1		
A27	1. Audit Committee	2. Approved IAP & RMP						1		
A28	1. Registry	2. Proof of submission						1		
A29	Board resolution							1		

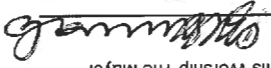
NKPA2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

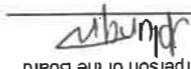
Category	Activity	Phase	Start Date	End Date	Status	Responsible Officer	Agency	Cost (R)	Impact/Output	Next Steps
B1	Expenditure report	Basic services	N/A	N/A	None	Corporate Services Manager	District Municipalities: Harry Gwala Agency	R212,000.00	1. Develop and implement facilities maintenance plan aligned to budget.	Percentage of Repairs and Maintenance (HGDA Offices)
B2	Delivery Note	Improved access to basic services	N/A	N/A	Not achieved in projected quarter in 2023/2024 FY	Corporate Services Manager	District Municipalities: Harry Gwala Agency	R65,000.00	1. Develop specification for installation, monitor service and maintenance.	Number of aircons procured for Harry Gwala Development Agency Offices by 31 August 2024
B3	Deed of Transfer	Improved access to basic services	30-Jun-25	30-Jun-25	New	Strategic & Executive Support Manager	District Municipalities: Harry Gwala Agency	R4,000,000.00	1. Drafting of item to Portfolio Committee, Board and Council for purchase of the fenced portion of the Agency.	Development Agency's Land Acquisition
B4	1. Advert 2. delivery note	Improved access to basic services	31-Aug-24	31-Aug-24	Procured in 2023/24 FY	Corporate Services Manager	District Municipalities: Harry Gwala Agency	R250,000.00	1. Develop TOR's for procurement of Internet, Sign SLA with the appointed supplier.	Installation of Alternative Energy solution to ensure business continuity
B5	Board resolution	Improved access to basic services	31-Mar-25	31-Mar-25	None	Strategic & Executive Support Manager	District Municipalities: Harry Gwala Agency	R0.00	1. Review of the existing document and submission to Governance and Operations Portfolio Comm and to the Board for approval.	Delegations Framework adopted by Board by date
B6	Board resolution	Improved access to basic services	31-Mar-25	31-Mar-25	New	LED & Tourism Manager	District Municipalities: Harry Gwala Agency	R0.00	1. Collation of processed applications from service centres inside the OES. 2. Submission of quarterly reports to CEO, & TRZN for endorsement. 3. Submission of quarterly reports to Submissions of quarterly reports to CEO, & TRZN for endorsement.	Functional of Harry Gwala Hub
C1	1. Appointment letter 2. Proof of payment & Delivery Note	Promotion of social and economic development	N/A	N/A	Supported Established SMMEs by 30 June 2024	LED & Tourism Manager	District Municipalities: Harry Gwala Agency	R1,900,000.00	1. Advertisement- calling for business proposals/applications 2. Evaluation of submitted proposals -a) Verification of recommended businesses for consideration of support. 3. Procurement of commodities for the successful applicants & Delivery and Handover of equipment procured	SME Enterprise Development Fund (Phase 5)
C2	1. Agenda 2. Signed attendance Register	Promotion of social and economic development	31-Dec-24	31-Dec-24	None	LED & Tourism Manager	District Municipalities: Harry Gwala Agency	R0.00	1. Issue invitations to stakeholders 2. Prepare Agenda and Host Meeting	District Growth and Development Forum
C3	1. Notice of training 2. Signed attendance register	Implementation of community works and supported cooperatives	N/A	N/A	Emerging Enterprises trained in 2022/23 FY	LED & Tourism Manager	District Municipalities: Harry Gwala Agency	R250,000.00	1. Identify training needs and recruit suitable service providers through SCM Processes 3. Training of recruited recipients	Emerging Enterprises workshop
C4	1. Appointment letter 2. Delivery note 3. Proof of payment	Promotion of tourism	31-Dec-24	31-Dec-24	New	Tourism Specialist	District Municipalities: Harry Gwala Agency	R400,000.00	1. Procurement of Tourism Welcome Signage through SCM Process. 2. Installation of the signage in identified locations.	Tourism Welcome Signage


NKPA3: LOCAL ECONOMIC DEVELOPMENT

F2	Deepen Democracy through a system of co-ordinated work	Pillar 1: strengthened participative, transparent and accountable governance in the agency	7.1 To ensure	Annual Report	Institutional	Draft 2023/2024 AR tabled to Council by date	Date	1. Prepare item for submission to the Council	R0,00	N/A	HGDA	Corporate Services	Corporate Services Manager	District Multipalities: DC43 Harry Gwala Agency.	31-Jan-25	None	Draft 2022/2023 AR tabled to Council in August 2023	N/A	N/A	N/A	31-Jan-25	Board & Council Resolution	
F1	One window of co-ordination	N/A	8.1 Ensure an aligned development planning	Business compliance	Institutional	Number of business compliance inspections conducted in Municipal Business Register	Number	1. Obtain dates for business compliance inspections from LMs 2. Compliance inspections	R0,00	N/A	HGDA	Growth and Development	LED & Tourism Manager	District Multipalities: DC43 Harry Gwala Agency	40	New	New	10	10	10	10	Attendance Register	
F2	Implementable work programme and supported cooperatives	N/A	2. Achieve holistic human development for the realization of skilled and employable workforce	Special Programmes Initiative	Entire District	Special Programmes supported by date	Date	1. Advertisement calling for business proposals/submissions 2. Selection process -evaluation of submitted proposals, verification of recommendations, verification of and Handover of equipment procured 3. Procurement of commodities for the successful applicants 4. Delivery of the successful applicants	R1,000,000,000	N/A	HGDA	Growth and Development	LED & Tourism Manager	District Multipalities: DC43 Harry Gwala Agency	30-Jun-25	New	New	30-Sep-24	31-Dec-24	30-Jun-25	30-Jun-25	1. Appointment letter 2. Delivery notes 3. Proof of payment	
F3	Promotion of social and economic development	N/A	Attain sustainable economic growth and promote sustainable economies	Green Economy Strategy	Entire District	Adoption of Green Economy Strategy by date	Date	1. Address stakeholder comments review/update the Green Economy strategy. 2. Submission of revised Green Economy strategy to MANCO. 3. Submit reviewed Green Economy strategy to the Portfolio Committee & the Board for endorsement	R0,00	N/A	HGDA	Growth and Development	Strategic Projects & Investment Portfolio Manager	District Multipalities: DC43 Harry Gwala Agency.	31-Mar-25	New	New	N/A	N/A	N/A	N/A	31-Mar-25	Board Resolution

NKPA6: CROSS CUTTING INTERVENTIONS

Initials and Surname: Cllr ZD Nxumalo
Position: His Worship The Mayor
Signature: 
Date of Signature: 23/05/2024

Initials and Surname: Ms. SB Dlungwane
Position: Chairperson of the Board
Signature: 
Date of Signature: 14/06/2024

Initials and Surname: Ms. ACR Whyte
Position: Chief Executive Officer
Date of Employment: 01 July 2024
Signature: 
Date of Signature: 14/05/2024