



**HARRY GWALA DEVELOPMENT AGENCY (HGDA) (Pty) Ltd**  
**2011/001221/07**

Harry Gwala Farmers Market, Erf 2226  
 Portion 27 of the Farm Ellerton, IXOPO 3276

Email: [ceo@hgda.co.za](mailto:ceo@hgda.co.za)

Website: [www.hgda.co.za](http://www.hgda.co.za)

**OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**INVITATION TO BID**

The Harry Gwala Development Agency (Pty) Ltd hereby invites suitably qualified, experienced and reputable Service Providers to provide services to the entity.

The Bid documents can be downloaded from the Harry Gwala Development Agency (Pty) Ltd website [www.hgda.co.za](http://www.hgda.co.za) and e-tender portal at no cost

BID NO.	PROJECT DESCRIPTION	COMPULSORY BRIEFING SESSION DATE, TIME AND VENUE	AVAILABILITY OF TENDER DOCUMENTS	CLOSING DATE	TECHNICAL ENQUIRIES
HGD A 003-2023/24	Specialized Security Services	10 November 2023 @ 11h00 HGDA Boardroom	07/11/2023	11 December 2023 @ 12h00	Corporates Services - Mrs N Khoza – 076 501 1583
HGD A 005-2023/24	Appointment of a Panel of Service Providers to Provide Essential Services for the Period of (24) Months: Electrician, Plumber, Pest Control, OHS, General Maintenance	None	On the HGDA Website and e-tender portal	20 November 2023 @ 12h00	
	Appointment of a Training Service Providers to Provide Professional Cell phone and Mobile Tablet Repairs Training Course			20 November 2023 @ 12h00	

**BID SUBMISSION**

Sealed Bid Documents with the **Bid Number and description of the bid** endorsed on the envelop with the **bidders details** clearly indicated maybe couriered at least 2 days before closing date to avoid late delivery or be hand delivered and must be deposited in the **TENDER BOX located at the Reception Area, Harry Gwala Development Agency, Farmers Market, Portion 27 of the Farm Ellerton, Erf 2226, Ixopo 3275**, not later than the aforementioned dates where after, bids will be opened in public. The scope of work and bid requirements is stipulated in the bid documents.

**The evaluation of bids will be done in two stages in the following manner:**

- First Stage - Functionality different as per the bids
- Second Stage - Price and Preference Points

Each bidder must score the required minimum score for functionality to be considered for the second stage.

The 80/20 Preferential Point system in terms of the 2022 Preferential system will apply and points will be awarded based on the entity's specific goals that is on ownership and RDP goals.

Late, telegraphic, e-mailed or faxed bids will not be considered.

Tenderers that submit tenders by courier retain the responsibility of ensuring that tender documents submitted are placed in the tender box. This is not the responsibility of the Municipal Entity. Tenders are to adhere to the General Conditions of Contract and the SCM Policy of Harry Gwala Development Agency.

Harry Gwala Development Agency (Pty) Ltd does not bind itself to accept the lowest or any bid and reserves the right to accept the Bid in whole or part, at the rates quoted.

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**MS A C R WHYTE**  
**CHIEF EXECUTIVE OFFICER**  
**Notice Number: HGDA – 17-23/24**